



**Canadian Society of Hospital Pharmacists
Soci t  canadienne des pharmaciens d'h pitaux**

**CSHP NS Branch
Annual General Meeting**

12:30 - 2:00pm, April 30, 2016

Weather Watch Conference Room, 5th Floor Dickson Building
Victoria General, 1276 South Park Street, Halifax

AGENDA

1. Welcome and Declaration of Conflict of Interest
2. Approval of Agenda
3. Approval of Minutes - AGM May 2, 2015
4. Business Arising
 - a) Approval of the Actions of the Executive Committee Heather Neville
5. Correspondence Heather Neville
 - a) Sister Frances de Paul Award, College of Pharmacy (May 4 2015)
 - b) CSHP Foundation (May 14, 2015; Oct 7, 2015; Feb 16, 2016)
 - c) Dr. Yung, Estate of Dr. Gordon Duff, TD Trust (August 2015)
 - d) Susan Mansour, College of Pharmacy (Oct 13, 2015)
 - e) Priscilla Gordon, NB Branch President (Jan 5, 2016)
 - f) Allison Keeping, Dalhousie Health Sciences Students' Association (Feb 27, 2016)
6. Old Business
 - a) CSHP Research and Education Foundation Update Anne Hiltz/H Neville
 - b) Strategic Planning Heather Neville
 - c) Communication/Hospital Liaisons Stephanie Lucas
7. New Business
 - a) Committee Terms of Reference Heather Neville
 - b) Education Grant from CSHP Foundation Heather Neville
 - c) Dr. Duff's Bequest Heather Neville
 - d) Social Event for Members Andrea Meade
8. Reports (5 minutes)
 - a) Treasurer 2015/16 Finance Report & 2016/17 Budget Heather MacKeen
 - b) Delegate's Report Kim Abbass
 - c) NSCP Report Melanie MacInnis
 - d) PANS Report Nadine Grimm
 - e) Committee Reports
 - i) Advocacy Pam McLean-Veysey
 - ii) Education Val Murphy



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| iii) Membership | Andrea Meade and
Michelle ten Brinke |
| iv) Awards | Jaclyn Tran |
| f) President's Report | Heather Neville |
| g) Nominating Committee - Introduction of 2016/17 Council | Alanna McQuaid |

Members are reminded of the right to use a vote by proxy at all meetings of the Branch
(Article 5.4 of the Branch Operating Guidelines)